

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

June 6, 2016

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Harry Carter, at 8:11 PM. Tonight's meeting was delayed a few minutes because of a presentation by Donald Philippi of Power DMS.

A Roll call was taken showing George Patten, Frank Biddle, III, Harry Carter, Thomas Ward, and Doug Howlett present. Board Attorney, Joseph Youssouf, was absent from tonight's meeting. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Doug Howlett and seconded by Tom Ward; to approve the minutes of the last meeting held on May 2, 2016, motion carried.

The following Vouchers have been submitted for payment.

VOUCHER	LINE #	VENDOR	AMOUNT
2039	A11-2	Thomson West	44.00
2040	A12-2	USG Insurance Services, Inc.	728.06
2041	A12-2	VFIS	15,906.30
2042	A12-3	Absolute Fire Protection Company, Inc.	943.74
2043	A12-3	Allied Diesel Service	3,361.54
2044	A12-3	Bailey's	325.00
2045	A12-3	Big Bill's Welding, LLC	1,000.00
2046	A12-3	Brice's Auto Supply, Inc.	306.47
2047	A12-3	Electronic Measurement Laboratories, Inc.	165.00
2048	A12-3	G & L Lawn Service, Inc.	1,220.00
2049	A12-3	Sea Breeze Ford	955.98
2050	A12-3	Skylands Area Fire Equipment & Training	6,900.00
2051	A12-4	Coast Appraisers & Consultants, Inc.	1,400.00
2052	A12-4	Family Practice of CentraState	256.50
2053	A12-4	NetLink	199.00
2054	A12-5	Howell Township Fire Company No. 1	55,000.00
2055	A12-6	Barg's Lawn & Garden Shop, Inc.	78.12
2056	A12-6	Tim McKay	150.00
2057	A12-6	Pedroni Fuel Co.	978.86
2058	A12-6	Dan Roth	150.00
2059	A12-8	Mike Banasz	180.00

2060	A12-8	JCP&L	1,330.55
2061	A12-8	N. J. American Water	170.20
2062	A12-8	N. J. Natural Gas	322.23
2063	A12-8	Tim McKay	270.00
2064	A12-8	Greg Player	180.00
2065	A12-8	Verizon	373.49
2066	A12-8	Verizon Communications	65.81
2067	A12-8	Verizon Wireless	647.66
2068	A12-9	N. J. American Water	6,900.30
2069	A12-9	N. J. American Water	7,719.70
2070	A12-10	Frank E. Biddle III	1,375.00
2071	A12-10	Clean Air Company, Inc.	187.20
2072	A12-10	Complete Security Systems, Inc.	351.96
2073	A12-10	EMR Power Systems, LLC	356.53
2074	A12-10	Art Fariello	700.00
2075	A12-10	Freehold Cartage, Inc.	118.90
2076	A12-10	William Goffe	285.00
2077	A12-10	Sakoutis Brothers Disposal	75.00
2078	A9-1	Mike Banasz	250.00
Electronic	A9-1	Payroll by Paychex (for May, 2016)	2,870.34
Electronic	A9-1	Tax Pay by Paychex (for May, 2016)	577.59
Electronic	A9-1	Paychex Fee (deducted 06-10-16)	145.04
Electronic	A9-1	May 2016 N. J. Pension Payment	201.42
Total			\$115,722.49

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Doug Howlett, and a roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received two service reports, from EMR Power Systems, for service checks performed on our two Emergency Generators on May 6, 2016. The Emergency Generator at the Route 524 Fire Station also required the replacement of the starter solenoid. We received the minutes of the March 5, 2016 New Jersey Association of Fire Districts quarterly meeting. The next meeting was already held on June 4, 2016, at our Route 33 Fire Station. We received confirmation that Continental Fire &

Safety took air samples from our two Breathing Air Compressors on May 12, 2016. We received a statement, from the N. J. State Motor Vehicle Services, for all abstract retrievals completed in April, 2016. We received a copy of the appraisal for the 3 acre piece of land next to the Bobcat Dealer. The property is appraised at \$450,000.00.

Legal

With the absence of Mr. Youssouf, no legal report was given.

Chief's Report

Chief Michael Banasz gave his incident report for the month of May, 2016. The Chief said that he would like to purchase all the fire hose for the New Rescue Pumper. He is still getting quotes and would like to order it before the next Commissioners meeting. After some discussion, a resolution was offered by Frank Biddle III and seconded by Tom Ward, to allow the Chief to order the hose from the lowest vendor. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

Chief Banasz also gave a report on a communications meeting that was held on June 2, 2016.

The Chief told the Board that they are really interested in this web based policy hosting program from Power DMS. During the demonstration before tonight's meeting, Donald Philippi told the Board what this program could do for the Fire District. The cost of the program would be \$4,424 for 60 members annually and a onetime set up fee of \$1,900.00. After a long discussion, a resolution was offered by George Patten and seconded by Doug Howlett, to purchase this program from Power DMS. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

Committees

Tom gave a report on the Executive Board meeting, which was held on May 26, 2016.

Frank gave a report on the trucks as follows.

- 1) Seabreeze Ford replaced the front fuel tank and sending unit on 19-2-93.
- 2) Big Bill's Welding manufactured and helped to install a new fuel tank skid plate for 19-2-93.
- 3) 19-2-96 went to Allied Diesel for a complete trailer brake job.
- 4) Absolute came out and replaced two window regulators on 19-2-78.
- 5) 19-2-78 also had an issue going back into road gear after a training exercise. Absolute ended up taking the truck to their shop. They had to remove the pump shift gearbox for rebuilding. As of tonight the truck is still a few weeks out.

- 6) Frank purchased some bar oil for the saws from Barg's Lawn & Garden Shop.
- 7) Verizon repaired a broken phone line on Route 33 that served the internet at the Route 33 Fire Station.
- 8) Art repaired the driver's window regulator on 19-2-85 again.

Old Business

George said that he met with the Auditor today and everything looks pretty good.

New Business

Frank said that we received a request, from Garden State Bobcat, to use the three acre lot during their open house on June 9, 2016. A motion was made by Tom Ward and seconded by George Patten, granting permission. Motion passed.

We also received a request, From Firefighter Gravatt's son, to use the Route 33 Fire Station for a blood drive on August 3, 2016 between the hours of 3 and 8 PM. A motion was made by Harry Carter and seconded by Doug Howlett, granting this request. Motion passed.

With no further business to come before the Board, the meeting was adjourned at 9:19 PM.